



*Optimal Personnel Services*

## **PROCESSING SUPERVISOR**

Mount Gibson Iron Limited is an established and independent Australian producer of premium quality direct shipping iron ore with assets in the Kimberley and Mid-West regions of Western Australia.

Our high-grade Koolan Island Operation is located approximately 140 kilometres north of Derby in Yampi Sound off the northern Kimberley coast of Western Australia. Work to bring the mine back into production is in its final stages and on track for ore sales to resume in Q1 2019.

We are now seeking to employ an experienced Processing Supervisor at our Koolan Island Operation for permanent long term work on a (7 Day On / 7 Night On / 7 Day Off) roster from Perth, Broome or Derby.

### **This position is responsible for:**

- Supervising the crushing and ship-loading operations and maintenance team
- Ensuring workplace health & safety compliance is met
- Actively promoting HSE practices amongst the workplace
- Ensuring specified crushing and ship-loading production targets and plant availability targets are met
- Monitoring & inspecting the daily activities

### **Key Responsibilities:**

Reporting to the Processing Superintendent you will be required to;

- Demonstrate a high regard to safety
- Be able to work in a team environment that consists of both operators and trades people
- Be able to produce high quality results from your team
- Be able to communicate affectively within the work environment
- Demonstrate a good positive attitude, reflecting the values of Mt Gibson Iron and the Koolan site.
- Ensure that Health, Safety and Environmental matters are understood and managed at all times in line with MGI Policies, Standards and Procedures.
- Ensure that the Mine Safety Inspection Act and Regulations are complied with as appropriate.

### **General responsibilities;**

- Compliance and enforcement of Mount Gibson Mining policies and procedures;
- Follow directions of the Processing Superintendent.
- Ensure compliance with MGM's Safety, Environmental and other policies.
- Ensure all incidents and hazards are reported in a timely manner.
- Take all available actions to minimise risk of accident or injury and take action on any activities that compromise the Company's standards.
- Provide support for the Processing Superintendent.
- Supervise / direct / instruct crushing operators and maintenance team
- Optimise the crushing/ship-loading process
- Manage crew leave, and plan and review crew training progress
- Implement daily, weekly and monthly crushing plans.
- Organise and be involved in daily, weekly, and long term maintenance planning
- Coordinate and execute plant break downs
- Take all available actions to minimise risk of accident or injury and take action on any activities that compromise the Company's standards
- Exercise the powers and perform the duties delegated or assigned from time to time to the position by management
- Devote the whole time of your time, attention and skill during normal business hours and at other times as reasonably necessary, to perform your duties and contribute to continuous improvement of the efficiency of the Koolan Island operations.
- Perform all duties and functions and exercise all powers and authorities, in a diligent, faithful and prudent manner.
- Observe and comply with the company's rules, regulations and manuals from time to time in force, and all lawful and reasonable directions given.

**Qualifications and skills:**

Cert 4 front line management is desirable

- Minimum 2 years' experience in a similar position
- Excellent leadership skills
- Excellent communication skills, and the ability to carry out instructions
- Demonstrated leadership skills
- Excellent organisation skills
- Sound Computer skills Pronto experience would be advantageous
- Senior First Aid
- Current Western Australia HR drivers licence
- Previous Crushing experience including the operation of machinery and maintenance of machinery in a production environment
- Demonstrated compliance to company OHS

**Aboriginals and Torres Strait Islanders and female applicants encouraged to apply.**

Please email resumes to [recruitment2@mtgibsoniron.com.au](mailto:recruitment2@mtgibsoniron.com.au)

For further enquiries please contact Rozi – 0437 094 307 or Stephanie – 0437 573 916

**\*\*\*Members of Dambimangari Aboriginal Corporation are strongly encouraged to apply\*\*\***