

DAMBIMANGARI SEEKS A PROJECT OFFICER TO SUPPORT THE YAMPI SOUND COMPENSATION CLAIM COMMITTEE!

It is a genuine occupational requirement for the successful candidate(s) to be Aboriginal (Dambimangari person) in accordance with the Equal Opportunity Act 1984 (WA) Section 50(d).

All Dambimangari Members are strongly encouraged to apply.

About the Role:

The Project Officer is responsible for the conduct and management of the Dambimangari Aboriginal Corporation's (DAC) Board-approved governance processes for the internal management of the compensation claim that the Board has approved in relation to the sequestration by the Department of Defence of Yampi Sound territories in 1976.

The Project Officer will work closely with the CEO, Board, Traditional Owners and other key stakeholders of DAC to effectively promote the progress of the Claim to a successful outcome.

Duties & Responsibilities Include:

- Recruit members of the Compensation Claim Committee and facilitate their participation in the Committee's processes
- Prepare reports for the information of the Dambimangari Board of Directors and associated stakeholders.
- Serve as the central point of contact for Dambimangari Traditional Owners who have been recruited to membership of the Compensation Claim Committee.
- Liaise with the Kimberley Land Council (KLC) based in Broome and other external agencies to ensure that DAC complies with all appropriate requests for information and participation from the KLC or associated stakeholders.
- Coordinate site visits with external agencies to provide insights into the losses experienced by Traditional Owners because of the Department of Defence's sequestration of Dambi-mangari territories in 1976, noting that losses are both economic and cultural.
- Serve as the central point of contact for logistic and transportation requirements associated with the Compensation Claim.
- Ensure attention to detail in venue setup, minute taking and reporting to ensure all meetings of the Compensation Claim run smoothly and effectively.
- Act as convenor of the meetings of the Compensation Claim Committee which will be chaired by the Chair or Vice-Chair of the Board of Dambimangari Aboriginal Corporation.
- Play an integral role in shaping the future direction of the Claim by actively participating in strategic planning sessions as required by the Board, or the KLC.
- Develop and maintain a record of attendance for participation, ensure sitting fees for participants are authorized promptly, follow up on any Compensation Committee member's sustained absenteeism and develop strategies to overcome absentee issues.
- Develop and maintain a record of all budget expenditure.
- Maintain a strong presence within the Dambimangari TO community, ensuring that members are kept informed of the progress of the Claim and of any inputs required of them to promote its success.

Desired Skills, Abilities & Knowledge:

- Demonstrated experience in a community development role and experience as a community leader
- Extensive demonstrated experience working with Aboriginal communities, in particular Dambimangardee peoples
- Excellent communication skills, both written and verbal
- Excellent interpersonal skills and demonstrated ability to navigate sensitive situations with empathy and professionalism.
- Cultural Understanding and sensitivity
- Proficient with MS Office Suite
- C Class Driver's License
- Working with Children's Check and Police Clearance, or ability to obtain

Upskilling, Training and Development provided to the successful candidate!

How to Apply:

To apply for this role, please email your CV and cover letter to dambi@wcasolutions.com. For further information, please call 9383 3293.

Please note expression of interests are invited, with a closing date of Friday 13th June 2025 at 5:00pm.